

NDHPE Curriculum Committee for Master's program in Health Professions Education

Purpose

The Curriculum Committee for the Master's program in Health Professions Education is established to oversee the development, implementation, and evaluation of the program's curriculum.

Scope

The Committee's scope includes:

1. Curriculum design and development: Review and recommend changes to the program's Terms of Reference for curriculum, ensuring alignment with accreditation standards, societal needs, and best practices in health professions education.
2. Curriculum implementation and delivery: Monitor and evaluate the effectiveness of curriculum delivery, including teaching methods, assessment strategies, and learning resources.
3. Curriculum evaluation and revision: Conduct regular reviews of the curriculum, gathering feedback from stakeholders, including students, faculty, and alumni, to inform revisions and improvements.

Terms of Reference for the Committee

The Committee is responsible for:

1. Reviewing and recommending curriculum changes to the Program Director and relevant university authorities.
2. Ensuring the curriculum aligns with accreditation standards, societal needs, and best practices in health professions education.
3. Developing and implementing evaluation methods to assess curriculum effectiveness.
4. Providing feedback and recommendations to faculty on curriculum delivery and assessment.
5. Collaborating with other committees and stakeholders to ensure curriculum integration and coherence.

Membership

The Committee shall consist of:

1. **Chair:** Dr. Rukhsana Ayub
2. Faculty members from various courses within the program -Details of year wise Course Directors-Annex A
3. Student representatives (at least one from each of the current batches)-Annex A

4. Alumni representative (optional)
5. External expert/advisor (optional)

Meetings

The Committee shall meet:

1. At least twice a semester during the academic year.
2. As needed, to address urgent curriculum matters.

Decision-Making

The Committee shall make decisions through:

1. Consensus, where possible.
2. Majority vote, when consensus is not reached.

Reporting

The Committee shall report:

1. Regularly to the Program Director and relevant university authorities.
2. Annually, providing a comprehensive report on curriculum activities, outcomes, and recommendations.

These terms of reference provide a framework for the Curriculum Committee to ensure the Master's program in Health Professions Education of NDHPE maintains a high-quality, relevant, and effective curriculum.

Annex A: Curriculum Committee (MHPE 2023)

Semester I	Semester II	Semester III
TATL-Dr. Fozia Fatima	PRE-Dr. Naushaba Sadiq	OCM-Dr. Rukhsana Ayub
CPI-Dr. Naushaba Sadiq	Leadership- Dr. Ayesha Rauf, Dr. Adeela Bashir	SDE-Dr. Fozia Fatima, Dr. Nadia Shabnum
AFL-Dr. Faiza Kiran	AoL—Dr. Asiya Zahoor, Dr. Fozia Fatima	Internship- Dr. Ayesha Rauf, Dr. Asiya Zahoor
Student Rep:	Jawad Tareen	